



[CEN/ISSS Workshop Learning Technologies \(WS-LT\)](#)

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CEN/ISSS/WS-LT N 0363

Berlin, 2006-02-10

## Minutes

### of the 25th meeting of CEN/ISSS/WS-LT on Thursday, February 2, 2006 in Leuven, Belgium

The attendance list is attached to the minutes.

#### 01 Opening of the 25th meeting of WS-LT

##### 1.1 Welcome address by K. U. Leuven (Erik Duval)

Erik Duval welcomed the participants on behalf of K.U. Leuven.

##### 1.2 Introduction (Mike Collett, Workshop Chair)

Mike Collett thanked the host for the kind invitation and opened the meeting.

##### 1.3 Approval of the agenda ([CEN/ISSS/WS-LT N 0355](#))

The agenda was accepted without changes. However, because Andy Heath could not participate physically in the meeting, a telephone conference was set up for item 08 Accessibility Properties for Learning Resources.

##### 1.4 Approval of the minutes of the 24th meeting ([CEN/ISSS/WS-LT N0353](#))

The minutes were approved without changes.

#### 02 Status Report negotiations with the European Commission (L. v. d. Berghe)

Luc van den Berghe reported that the WS-LT new work item proposal Course Description Metadata had been approved by the European Commission, but that the contract had not been

signed yet. Luc van den Berghe said that he assumed that the contract might be signed by the time of the June meeting of WS-LT.

As for the second WS-LT new work item proposal that had been submitted to the European Commission, namely the Accessibility Taxonomy, the decision was still open.

Generally speaking, Luc van den Berghe pointed out that eLearning was more or less neglected by DG Enterprise in their 2006 ICT Standardisation Work Programme.

**Action 1:** It was therefore decided that WS-LT should draft suggestions for new WS-LT work items as potential additional entries and submit them to DG Enterprise for inclusion into the programme.

**Action 2:** Furthermore, André Richier, the head of DG Entr/D4, shall be contacted directly and a meeting between him and the workshop convener(s) shall be organised in which the importance of the work of the workshop as well as its plans for the future shall be explained.

### **03 Report outcome ballot CEN TC "Learning Technologies"**

It was reported by the workshop convener that there had been one negative vote ("disagrees fundamentally") on the ballot from the German national body and that it was now up to the CEN Technical Board BT/TCMG to decide at their forthcoming meeting on March 23, 2006, how to proceed.

In the ensuing discussion it became clear that for the German national body the main issue was the lack of an elaborated business plan.

WS-LT therefore decided that such a business plan should be drafted which should then be submitted to BT/TCMG (via the workshop chair and in collaboration with UNINFO, the proposed secretariat) in order to help them in their decision.

### **04 Update on SC 36 and IEEE LTSC (Rolf Lindner)**

Rolf Lindner reported on SC 36. See [CEN/ISSS/WS-LT N 0361](#). He also presented the IEEE LTSC report to SC 36. See [CEN/ISSS/WS-LT N 0360](#).

### **05 Progress Report European Localisation E-Learning Quality , interim report CWA 1 (Jan Pawlowski)**

Jan Pawlowski reported on the progress that was made in the preparation of the three CWA which PT Quality is supposed to develop (good practice for developers, transparency for learners and providers and a model that helps to classify different quality approaches). See [CEN/ISSS/WS-LT N 0359](#).

In the context of the "Good Practice" – CWA, (CWA 1), Jan Pawlowski asked the WS-LT participants to submit their quality approaches and to encourage others to do so as well in order to add them to the 12 approaches which have been submitted to the project team up to now.

For the "Transparency" – CWA (CWA 2), a first draft is expected to become available mid June 2006.

Jan Pawlowski then introduced Draft CWA 3 "Developing a Model for the classification of quality approaches" ([CEN/ISSS/WS-LT N 0357](#)) and requested WS-LT to endorse the draft document.

**Resolution 1:** WS-LT endorses Draft CWA 3 "Developing a Model for the classification of quality approaches" ([CEN/ISSS/WS-LT N 0357](#)) on condition that there will be a further possibility for editorial comments (in an electronic process) on the CWA by the Workshop members. Workshop members will also have the possibility to express their support to the CWA during this period. The chair and vice-chair, WS Secretary and the CEN/ISSS Programme manager will discuss with the Project Team the comments received and will decide whether the comment can be accommodated. Only if the resulting changes to the document are not of a purely editorial nature, there will be organized a further round of approval by the Learning Technologies Workshop (**unanimous**).

In addition to these comments by the registered Workshop participants, this final draft will also be made available for a period of 60 days public comment. Again, the chair and vice-chair, WS Secretary and CEN Programme manager will discuss with the Project Team the comments received and decide whether the comment can be accepted and easily accommodated.

The deadline for both periods (Workshop member approval and public comments) is **29 March 2006**.

Jan Pawlowski regretted that input from outside the PT proper had been rather poor. This regret was seconded by the leader of the second PT, Erik Duval.

**Resolution 2:** In future, in order to improve the flow of input into the work of future project teams, the setting up of a review group of dedicated WS-LT experts prior to submitting a new work item for approval to the European Commission shall be mandatory.

## **06 Update European Quality Observatory /Triangle (Jan Pawlowski)**

No additional remarks.

## **07 Progress Report PTs LOM Application Profiles, discussion**

### **07.1 PT "CWA Guidelines and support for building Application profiles in e-learning" (2<sup>nd</sup> interim report, Final CWA)**

The Draft CWA was tabled at the meeting ([CEN/ISSS/WS-LT N 0362](#)). Erik Duval guided the participants through the document and answered questions from the floor. Even though there was general agreement on the content, it was decided that the document needed some editorial updates. Erik Duval said he would send a cleaned-up version to the secretariat shortly after the meeting.

**Resolution 3:** WS-LT endorses Draft CWA Guidelines and support for building Application profiles in e-learning" ([CEN/ISSS/WS-LT N 0362](#)) on condition that there will an editorially cleaned – up version of the draft and a further possibility for editorial comments (in an electronic process) on the CWA by the Workshop members. Workshop members will also have the possibility to express their support to the CWA during this period. The chair and vice-chair, WS Secretary and the CEN/ISSS Programme manager will discuss with the Project Team the comments received and will decide whether the comment can be accommodated. Only if the resulting changes to the document are not of a purely editorial nature, there will be organized a further round of approval by the Learning Technologies Workshop (**unanimous**).

In addition to these comments by the registered Workshop participants, this final draft will also be made available for a period of 60 days public comment. Again, the chair and vice-chair, WS Secretary and CEN Programme manager will discuss with the Project Team the comments received and decide whether the comment can be accepted and easily accommodated.

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#### **07.2 PT "On-line registry for Application profiles for the IEEE LTSC Learning Object Model standard" (Version 1.0 of the registry)**

Rob Tice and Neill Smith reported on the progress of the registry. A url for the registry will be made public soon so that people can comment on the ongoing work. Neill Smith asked the meeting participants to submit their application profiles and to encourage others to do so as well in order to populate the registry.

#### **08 Status PT Accessibility Properties for Learning Resources (APLR) (Andy Heath)**

In a telephone conference, Andy Heath reported on the progress of the "Accessibility Properties for Learning Resources" – group. See [CEN/ISSS/WS-LT N 0358](#).

He pointed the participants to the wiki of the group (<http://dublincore.org/accessibilitywiki/>) and asked them to comment as soon as possible.

Upon request, Andy Heath made it clear that for the moment being no precise deadline for a submission of a draft CWA could be given. The future work of the group will rather concentrate on the collaboration with SC 36.

#### **09 Liaison reports: CEDEFOP, European Schoolnet**

- Because there was no representative from CEDEFOP at the meeting, no presentation could be given.

- Frans van Assche reported on the [European Schoolnet](#).

## 10 Liaison reports: Ariadne, IMS, Prolearn

- Erik Duval reported on the [Ariadne Foundation](#).
- Martin Wolpers reported on [Prolearn](#).
- Because there was no representative from IMS at the meeting, no presentation could be given.

## 11 AOB, Business Plan, Future meetings, Action Items

- **Resolution 4:** CEN/ISSS/WS-LT decides to prolongate the lifetime of CWA 14590 Description of Language Capabilities for another three years. **(unanimous)**

As CWAs [14643](#): 2003 Internationalisation of the IEEE Learning Object Metadata, CWA [14644](#): 2003 Quality Assurance Standards and CWA [14645](#): 2003 Availability of alternative language versions of a learning resource in IEEE LOM will be three years old by the time of the June 2006 meeting, the future of these CWAs should be decided at the next workshop meeting.

- The next meeting of the workshop will take place on June 15<sup>th</sup> in Paris, either at the congress center in la Villette or at AFNOR, depending on whether there will be a meeting room available at the congress center free of charge. On the days prior to the meeting, the Learning Interoperability Framework for Europe (LIFE) will have a meeting at la Villette.

**Action 2:** Michel Arnaud and Sylvie Arbouy to inform their workshop whether the workshop meeting will take place at La Villette or at AFNOR.

The meeting after Paris will take place either on October 2 or on October 4 in Heraclion in connection with the Prolearn event.

The meeting thereafter will take place on January 22<sup>nd</sup> 2007. Venue to be decided.

- The participants then discussed possible contributions to a draft business plan for the CEN TC Learning Technologies for submission to CEN BT/TCMG .

Nikolaus Kovács

Workshop Secretariat